

MAKERERE

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UNIVERSITY

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MAKERERE UNIVERSITY HOLDINGS COMPANY LIMITED

JOB VACANCY: Chief Executive Officer

Makerere University Holding Company Limited (Mak Holdings) was established by Makerere University Council to manage commercial assets and interests of the University. The Board of Directors invites applications from qualified persons to fill the position of **Chief Executive Officer**.

Job Summary

Reporting to the Board of Directors, the Chief Executive Officer will provide visionary leadership, transform organizational strategy into programs, build strong beneficial synergy with Makerere University (Council, Management, Staff and Students) and strategically nurture and build collaborative relationships and partnerships with private and public stakeholders for mutual benefit of the parties.

With a track record of leadership excellence, the ideal candidate will be a self-starter, visionary planner capable of taking initiative to cover a range of tasks, able to thrive in a startup entrepreneurial environment with various stakeholders

Core Duties and Responsibilities – Competencies required

Strategy & Leadership

1. Lead, in conjunction with the Board, the development of a comprehensive Company's strategy;
2. Lead and oversee the implementation of the Company's long and short-term plans in accordance with its strategy;
3. Lead management and ensure the team is high-performing, well-motivated and committed to the success of Mak Holdings;
4. Ensure the Company is appropriately organized (with an effective organizational structure) and staffed to enable it to achieve the approved strategy
5. Lead business development (restructuring of existing University businesses, establishment of new ones and their growth) and assessment of their financial feasibility;
6. Lead real estate development and financing processes, coordination and collaboration with all stakeholders for project execution and delivery;
7. Act as a liaison between management and the Board;

8. Keep abreast of all material undertakings and activities of the Company and all material external factors affecting the Company;
9. Ensure the Board of Directors are properly informed with sufficient information to enable the Board to form appropriate judgments;
10. In concert with the Chairman, develop Board agendas, determine the date, time and location of the annual meeting of shareholders and to develop the agenda for the meeting;
11. Sit on committees of the Board where appropriate as determined by the Board;

Business Process Management

12. Conduct company activities ethically, lawfully and safeguard company assets with effective internal controls and management information systems;
13. Develop funding proposals and identify development partners;

Profitability

14. Ensure all subsidiaries are performing at optimal and profitable levels in their lines of business;
15. Oversee the identification, evaluation, structuring, negotiation, execution, management and monitoring of a diversified pipeline of investments to meet Mak Holdings' mandate and profitability targets;

Communication and Public Relations

16. Present a professional image of self and Mak Holdings and communicate effectively to all stakeholders.
17. Maintain high visibility of the company and its subsidiaries;
18. Provide investment, endowment and public private partnership guidance and advise to the wider University community;

Qualifications and Key Competencies

Essential

- (a) Minimum of a bachelor's degree in business related fields and Master's degree in Business Administration, Finance, Economics or a related field.
- (b) Strong analytical, investment appraisal, risk analysis, financial modeling and investment management as well as real estate development and finance skills
- (c) Demonstrated knowledge, experience and detailed understanding of public private partnerships, structuring, procurement process management and project finance;
- (d) Demonstrated project management experience and detailed understanding;
- (e) Must have a demonstrated 10 years' business development and process re-engineering specific-experience with at least 4 years exposure and reporting to Board of Directors;
- (f) Demonstrated experience and understanding of University organs and culture with ability to identify emerging University business opportunities;
- (g) A strong lateral thinker whose natural default is to create and/or encourage innovative solutions to challenges and problems;
- (h) Must demonstrate ability to work in a large diverse complex environment

Desirable

- (i) A proven track record of managing a diverse and talented team of professionals to deliver a common vision
- (j) Success in networking and building effective partnerships within complex organizations and among high-level networks.
- (k) Proven track record and ability to multitask, meet deadlines and work with difficult people;

Key Personal Attributes

- (a) Strong demonstrated inter-personal skills with an openness to feedback and new ideas and ability to create and maintain relevant networks and collaborative relations internally and externally;
- (b) Ability to work in a multi-cultural and diverse environment;
- (c) High ethical standards and integrity;
- (d) Strong quantitative, analytical and communication skills;
- (e) Business orientation with problem-solving skills and sound business judgment to identify issues and present creative and practical solutions;
- (f) Energetic, enthusiastic and a measured risk-taker;
- (g) Work under minimum supervision and result oriented; and
- (h) Computer literacy with financial modelling packages is a MUST

REMUNERATION

Remuneration attached to the position is competitive for an initial five (5) year contractual period renewable upon satisfactory performance. Candidates must provide their salary and compensation history with a proposed package for consideration.

APPLICATION CLOSING DATE: 6th October, 2017

METHOD OF APPLICATION

Qualified and interested applicants should deliver their applications to:

The Director Planning and Development Department

Makerere University

Lincoln Flat C1

P.O Box 7062 Kampala

Makerere University

pdd@pdd.mak.ac.ug